



9th مؤتمر ومعرض البحار العربية OFFSHORE ARABIA CONFERENCE & EXHIBITION

28th February – 1st March 2018

Rashid Hall F and C, Dubai International Convention & Exhibition Centre, UAE

EXHIBITION SPACE CONTRACT

Please return this form to:

INDEX® Conferences & Exhibitions Organisation Est.

P.O. Box 13636, Dubai - United Arab Emirates

Tel: +971 4 5208888 • Fax: +971 4 3384193

E-mail: info@offshorearabia.ae • Website: offshorearabia.ae

VAT TRN No.: 100292571500003

This is an application form (please tick a box):

Booth Space including shell scheme (Minimum space 9 sqm.)

Booth space only (Minimum space 27 sqm.)

Stand No.

(For Organiser Use only)

VAT @ 5% not included in the below fees:

Total

Shell Scheme Stand: sqm. x AED 1,650/sqm.....

Space Only Stand: sqm. x AED 1,480/sqm.....

DCMMI Members

Shell Scheme Stand: sqm. x AED 1,480/sqm.....

Space Only Stand: sqm. x AED 1,380/sqm.....

Sub Total before VAT: **AED**.....

5% VAT: **AED**.....

Total Amount Inclusive VAT: **AED**.....

*100% Payable upon signing the contract.

Exhibiting Company:

VAT TRN No.:.....

Contact Name:.....

Designation:.....

Address:.....

P.O. Box:.....

City:..... Country:

Tel:.....

Mobile:.....

Fax:.....

E-mail:.....

Website:.....

Mode of Payment:

Cheque Bank Transfer Credit Card

For Cancellation, please refer to the reverse side Condition No. 11 (A to F)

1. Credit Card Payment

Visa Master Card

Credit Card No.:

□□□□□□□□□□□□□□□□

CVV Code □□□ Expiry Date:.....

Name on Card:.....

Signature:.....

2. Payment can be made by Direct Bank Transfer to:

Account Name: Index Conferences & Exhibitions Organization Est.

IBAN: AE500260001014435107601

Account No.: 1014435107601

SWIFT: EBILAEAD

Emirates NBD, Oud Metha Branch

Dubai - UAE

Billing Data:

If Billing Data same as above please tick

Company Name:.....

VAT TRN No.:.....

Contact Person:.....

Address:.....

P.O. Box:.....

City:..... Country:

Tel:.....

Mobile:.....

Fax:.....

E-mail:.....

We agree to abide by all provisions, rules and regulations, which are part of this contract.

Name:.....

Date:.....

Signature:.....

.....

Company Stamp:.....

TERMS AND CONDITIONS

- In these Conditions, the term "Exhibitor" means the signatory of this application and includes all employees or agents of such and the term "Exhibition" means the **Offshore Arabia Conference & Exhibition** and "INDEX" means INDEX Conferences & Exhibitions Organisation Est.
 - To confirm the exhibitor's space and location, 50% of the total amount must be paid upon signing the contract.
 - In case of joint-venture howsoever described the Exhibitor is deemed to have obtained the consent of all the individual participants to all the conditions of this contract.
 - If the Exhibitor does not pay the balance of the contract price at the prescribed time, INDEX reserves the right after written notice to the Exhibitor or the agents as appropriate to cancel the booking. In this event if the Exhibitor cancels the booking after the application is granted, the deposit will be forfeited. Additionally, if cancellation occurs for either reason after the prescribed date for payment of the balance of the contract price a sum in liquidated damages equivalent thereof will be payable by the client to INDEX in any event.
 - Applications for space must contain details of the proposed exhibit and the name of any other company represented by the Exhibitor whose products are to be shown on or whose services are to be referred to on the stand.
 - INDEX shall have full power to determine in every respect the allocation of area and position of space and it shall be entitled for any reason which in its sole opinion is in the general interest of the Exhibition to vary the general layout or location of any particular stand even if it has already been allocated and the Exhibitor shall accept a new allotment of space in substitution of the original.
 - Upon the acceptance of the Exhibition Space contract, a contract shall arise between INDEX and the Exhibitor in the terms of these conditions and as regards space allotted the relationship of licensor and the licensee shall immediately arise and continue between INDEX and the Exhibitor. In case of non payment of any sum due or any breach or non observance of any of these conditions by the Exhibitor, INDEX shall have the full right to revoke this license and to re-enter upon the allotted space and may remove and exclude the Exhibitor without prejudice to recovering all monies payable hereunder, all other claims against the Exhibitor and the right to recover damages sustained by INDEX.
 - The Exhibitor shall occupy the allotted space by 08:00 am on the day prior to the opening to the Exhibition. In the event of a default due to any cause whatsoever the Exhibitor shall pay to INDEX a further sum in liquidated damages equal to the total charge for the space and INDEX shall have the right to deal with the space in any way it thinks best.
 - In the event of any Exhibitor committing an act of bankruptcy or if a limited company being wound up the contract with it shall be determined void and all monies already paid shall be retained by INDEX.
 - The Exhibitor may not assign, sublet or grant licenses in respect of any part of the space allotted, nor may advertisements of firms who are not bonafide Exhibitors show on its stand. Only those products, services and companies mentioned on the application form may be incorporated in the stand.
 - Should the Exhibitor withdraw, without prejudice to the rights and remedies of INDEX in respect of any breach of the Contract on the part of the Exhibitor, INDEX at its discretion, may allow the Exhibitor to withdraw from the Exhibition subject to the following conditions:
 - The Exhibitor must give written notice to INDEX that he/she desires to withdraw and if INDEX allows such withdrawal it will notify the Exhibitor of its decision in writing.
 - Any such notification by INDEX to the Exhibitor will constitute a cancellation of the contract subject to the payment by the Exhibitor to INDEX of a consideration for release from the contract.
 - The amount for such payment will be specified in INDEX notification to the Exhibitor and will be that proportion of the space rental payable under the contract here specified.
 - If notice of withdrawal is received on or before 1st September, 2017, the proportion of space rent payable is 50%.
 - If notice of withdrawal is received after 1st September, 2017, the proportion of space rent payable is 100%.
 - Upon payment of such amount to INDEX by the Exhibitor (credit being given by INDEX for all the rental already paid by the Exhibitor) the Contract shall be cancelled and neither party shall pay any further claim against the other.
 - The Exhibitor will be totally responsible for the cost of restoring to its original condition any part of the stand or structure occupied by them, which has been altered or damaged in any way.
 - INDEX shall not be responsible for the loss or damage to any property of the Client or any other person caused by theft, fire, defect in the Exhibition Hall (the Hall) storm, tempest, lighting, national emergency, civil unrest, war labour disputes, lockouts, explosions, Acts of God and general cases of "force majeure" whether or not "ejusdem generis" with the foregoing or any cause not within INDEX control or for any loss or damage sustained in the event that the opening or holding of the Exhibition is prevented, postponed or abandoned or if the hall becomes totally or partially unavailable for the holding of the Exhibition due to any of the foregoing causes. The Exhibitor shall indemnify and hold INDEX safe and harmless from all loss and damage to person or property and all claims arising out of the Exhibitor's stand fittings and for the Exhibitor's portions of the shell scheme stand and for any loss or damage to the stand. The Exhibitor is advised to take out insurance cover for the purpose of indemnifying INDEX as aforesaid and also to cover itself against all risks in respect of which INDEX is expressed not to be responsible in these conditions. The Mandatory Fee includes Exhibition public liability property expenses, for the benefit of Exhibitor attending this Exhibition.
 - In no event shall the Exhibitor have any claim for damages of any kind against INDEX in respect of any loss or damage consequent upon the prevention or postponement or abandonment of the Exhibition by reason of the happening of any of the events referred to above or otherwise the Hall becoming wholly or partially unavailable for the holding of the Exhibition for reason beyond INDEX Control and INDEX shall be entitled to retain all sums paid by the Exhibitor or such part thereof as INDEX shall consider necessary. If in the opinion of INDEX by rearrangement or postponement of the period of the Exhibition or by substitution of another hall, or building or in any other reasonable manner, the Exhibition can be carried out these conditions shall be binding upon the parties except as to size and position as to which any modification or rearrangement shall be determined by INDEX.
 - The Exhibitor shall hold INDEX safe and harmless from all loss or damage suffered by or arising out of any of default of any servant, agent, employee or subcontractor of the Exhibitor. INDEX cannot accept any complaint or claim against them unless it is submitted in writing to the address given below within two weeks of the closing date of the Exhibition. All claims and disputes shall be settled in Dubai in accordance with Dubai Laws and Customs.
 - INDEX reserves the right to alter, add to, or amend any of these conditions and the decision of INDEX shall be final.
 - The Exhibitor shall not without the written consent of INDEX display, exhibit or bring into the Hall any explosive or dangerous material or any such thing which may cause noxious fumes or which make use of or display any other material which may involve a danger to the health or safety of any person. The Exhibitor shall indemnify INDEX against any loss or damage arising out of a breach of this clause.
 - An Exhibitor Manual will be issued to the Exhibitor containing detailed instructions for the organization of the Exhibition.
 - All display advertising exhibits and stand arrangements shall be appropriate to the subject matter of the Exhibition in the sole opinion of INDEX and shall be aesthetic and of a suitably high standard and shall not contravene or conflict with any local law, moral or custom and if in the opinion of INDEX the Exhibitor is in breach of this clause INDEX may direct the Exhibitor to rectify such breach and the Exhibitor shall immediately act accordingly.
 - Stand rentals may be paid in US Dollars or UAE Dirhams.
 - In the event of a breach of any of the conditions herein INDEX may in all cases retain all monies paid by the Exhibitor and recover further monies from the Exhibitor as provided herein.
- All communications should be addressed to:



INDEX Conferences & Exhibitions Organisation Est.

INDEX Holding Headquarters, Road # D-62,
Opposite Nad Al Hamar, P.O. Box # 13636
Dubai - United Arab Emirates
Tel: +971 4 5208888, Fax: +971 4 3384193
Mobile: +971 50 5676164
E-mail: info@offshorearabia.ae
Website: offshorearabia.ae

We have read all the above Terms & Conditions of this form and we undertake to observe and to be bound by them

Signature & Company Stamp:

Date: _____